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INFORMED INFRASTRUCTURE
The magazine for civil & structural engineers

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BQE CORE ENGINEER

How to Prepare Your Business for the Post-COVID World

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Introduction

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ABOUT BQE SOFTWARE

www.bqe.com

Developer of **BQE CORE**

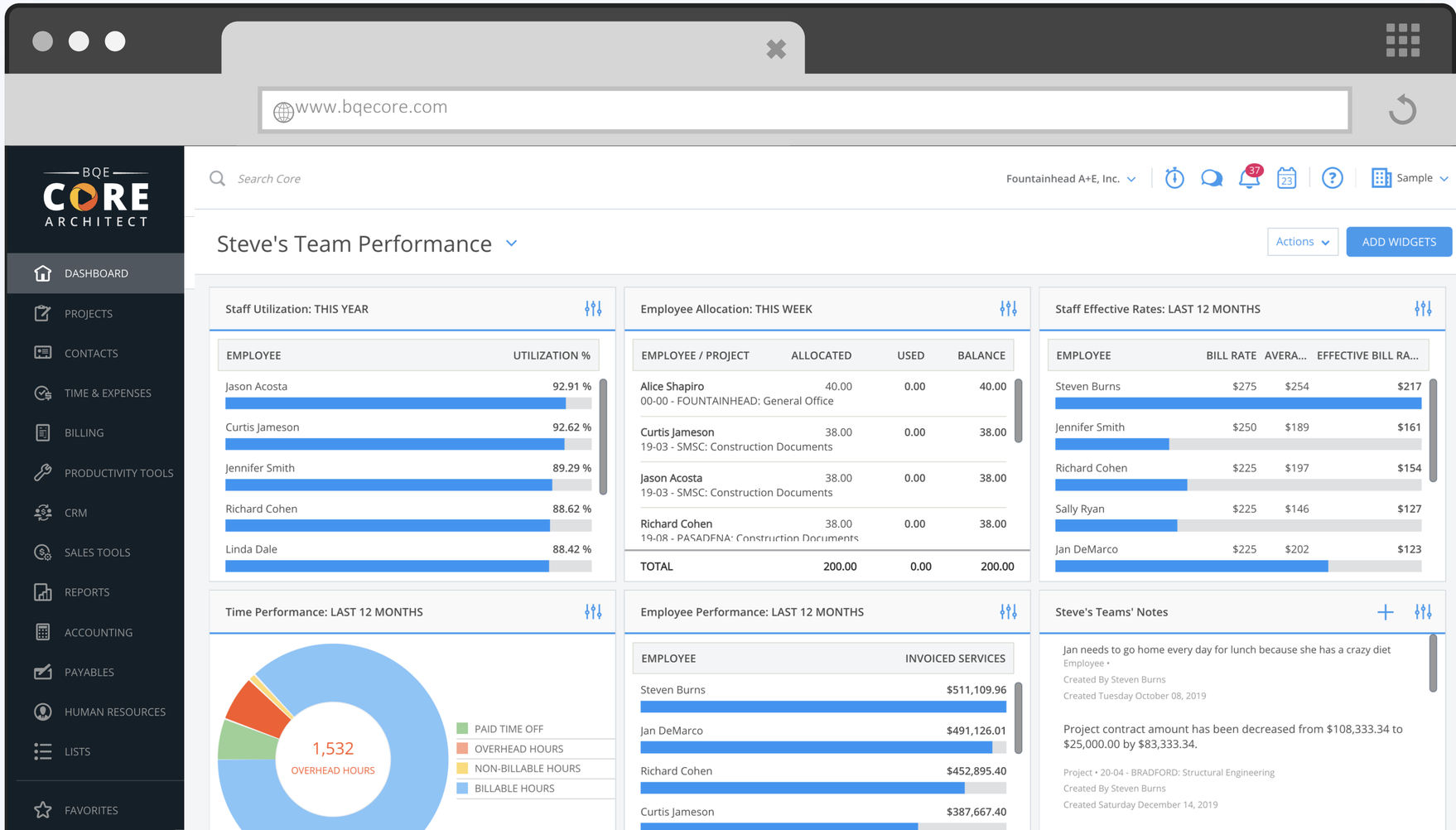
The leading provider of

- ✓ Time & Expense Tracking
- ✓ Billing
- ✓ Accounting
- ✓ Project Management

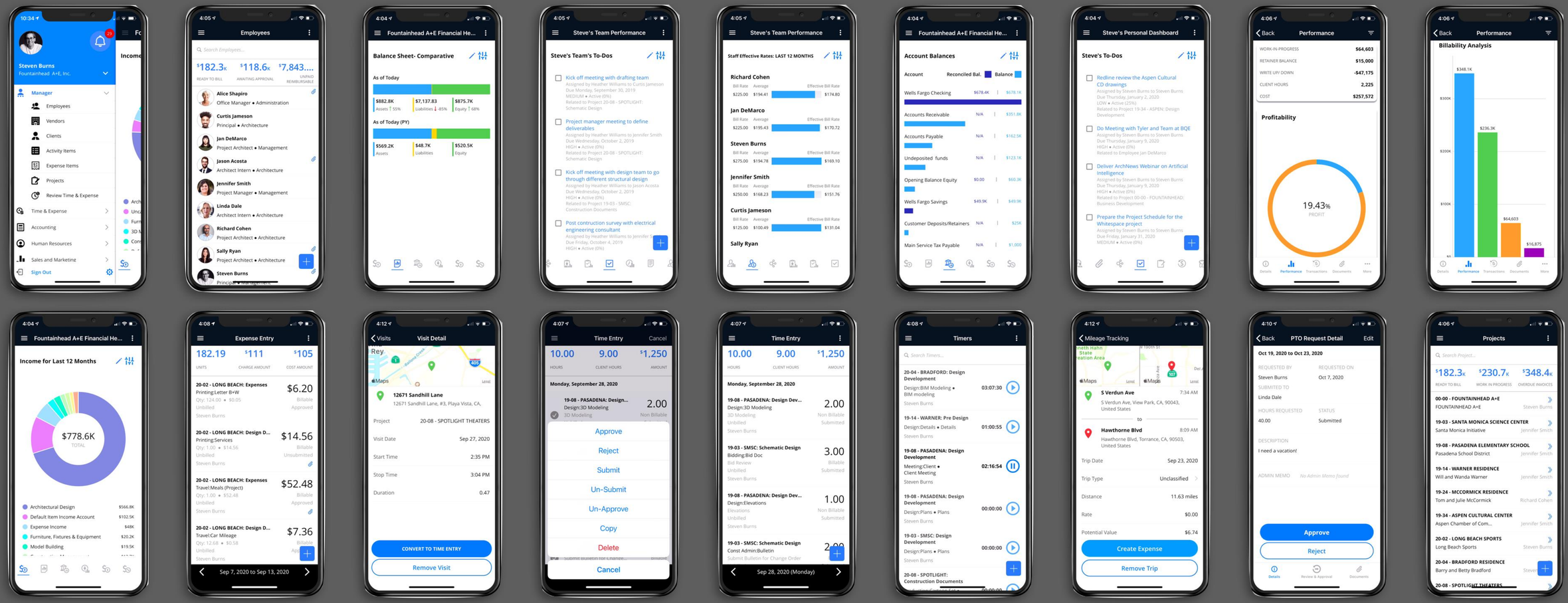
Most Advanced Billing Software For Engineers, Architects

BQE CORE:

- Native Cloud, Always Getting Better
- Make Informed Decision
- Connect to Bank Accounts
- Do Accounting without doing
- ePayments
- Project Accounting & Management



MOBILE FIRST



QUESTIONS WE WILL ANSWER

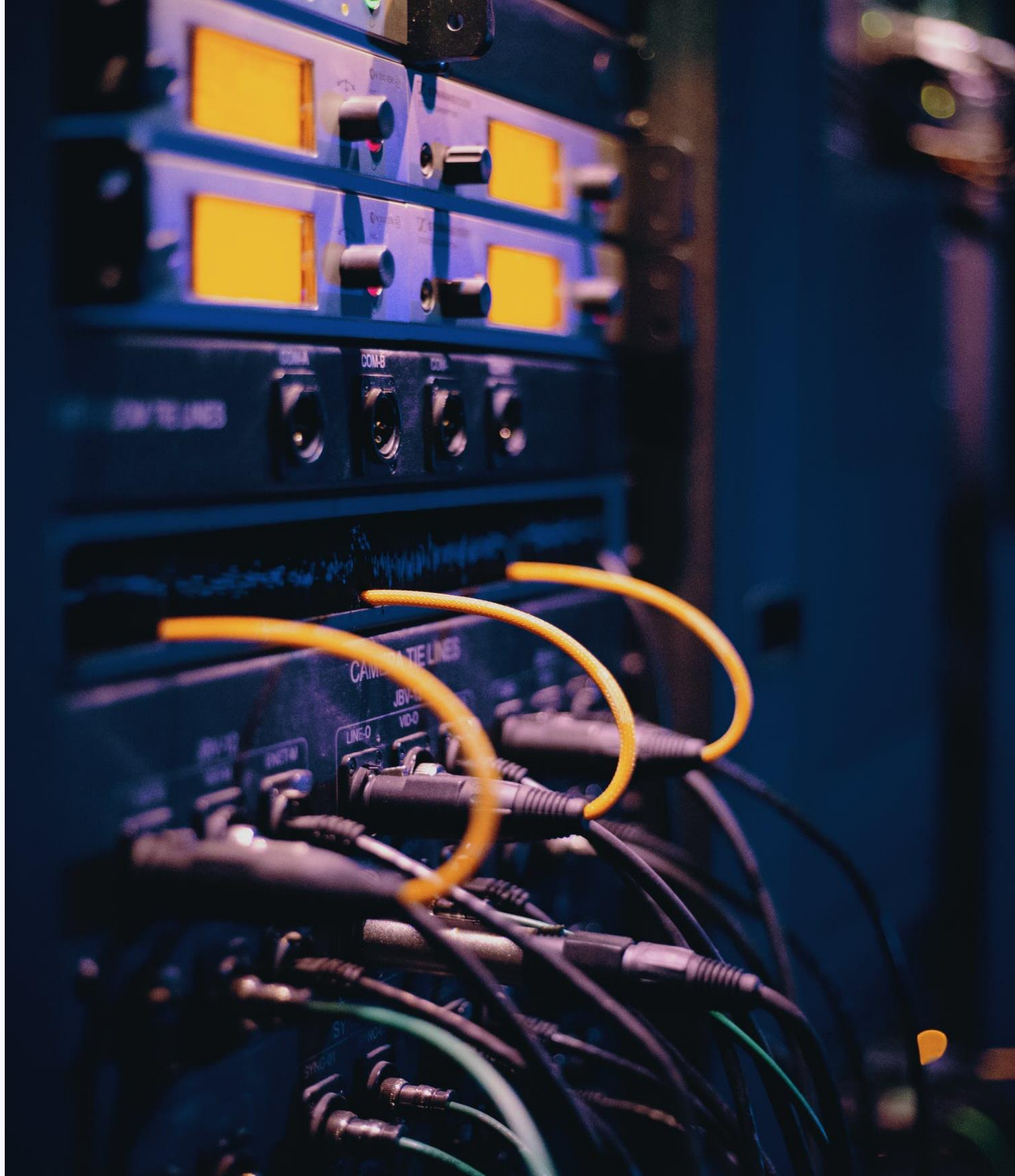
1. WHAT DID WE EMBRACE?
2. WHAT WILL COME BACK?
3. WHAT WILL CHANGE PERMANENTLY?
4. HOW TO PREPARE MY BUSINESS FOR POST-COVID ERA?
5. WHICH TECHNOLOGIES MUST WE ADOPT, TO WIN?
6. WHAT ARE THE BEST PRACTICES FOR OUR NEW WORLD?

POLL QUESTION #1

Which of these Work-from-Home policies are you most likely to implement in post COVID world. (choose one)

- Employees can continue to work from home if they wish
- Hybrid model: employees can work from home and office
- Some employees must work from our office
- All employees must work from our office

THE SERVER ROOM



MEETINGS

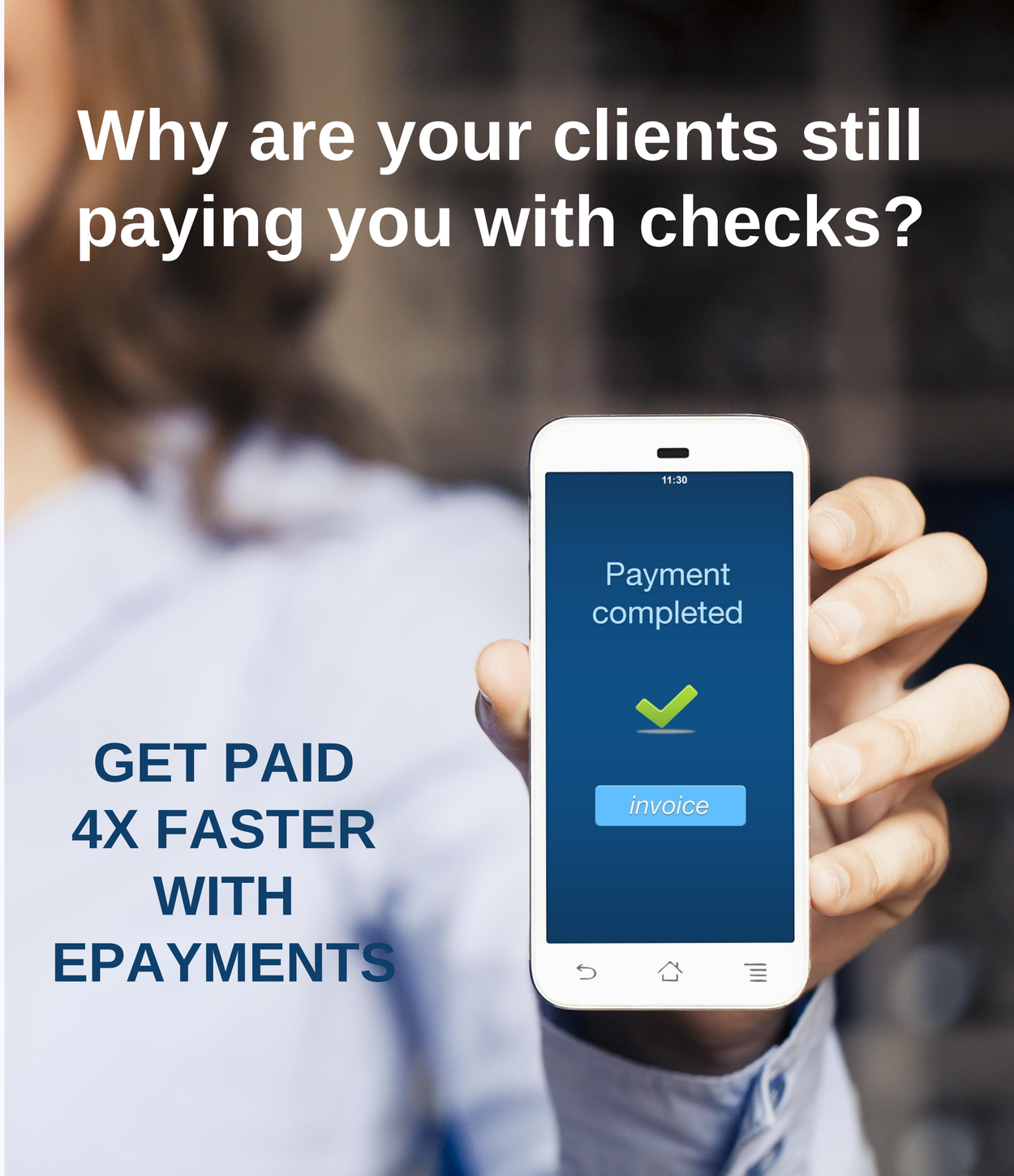
OFFICE EVENTS

THE PRE-COVID WORLD

1. IN-PERSON MEETINGS
2. CLIENT + JOB SITE VISITS
3. CHECKS AND BANK DEPOSITS
4. LOCAL AREA NETWORKS (LAN) WITH FILE SERVERS
5. REACHABLE BY PHONE
6. BUSINESS TRAVEL
7. OFFICE PARTIES & EVENTS
8. RETAIL SHOPPING

VIRTUAL MEETINGS

ELECTRONIC PAYMENTS



CLOUD SOFTWARE

ONLINE SHOPPING

WHAT DID WE EMBRACE

1. CLOUD STORAGE
2. E-LEARNING
3. ONLINE SHOPPING
4. VIRTUAL PARTIES & EVENTS
5. CLOUD BILLING & ACCOUNTING: BQE CORE
6. VIRTUAL MEETINGS: ZOOM, MS TEAMS, GOOGLE MEET
7. COMMUNICATIONS: SLACK, IMESSAGE, MS TEAMS
8. FINTECH: VENMO, ZELLE, EPAYMENTS + ONLINE BANKING

SITE VISITS

CONFERENCES

BUSINESS TRAVEL

WHAT WILL RETURN

1. CLIENT & JOB SITE VISITS
2. IN-PERSON INDUSTRY CONFERENCES
3. BUSINESS TRAVEL

POLL QUESTION #2

Which of these changes did your firm make after March 15, 2020. (choose all that apply)

- Switched from conventional phone system to cloud-based
- Switched from desktop software (BillQuick, QuickBooks), to online software (QBO, CORE)
- Implemented MS Office 365 with MS Teams or Google Suite with Google Meet
- Didn't change a thing

WHAT WILL BECOME PERMANENT

ONLINE MEETINGS

CLOUD SOFTWARE & STORAGE

FLEXIBILITY TO WORK FROM HOME

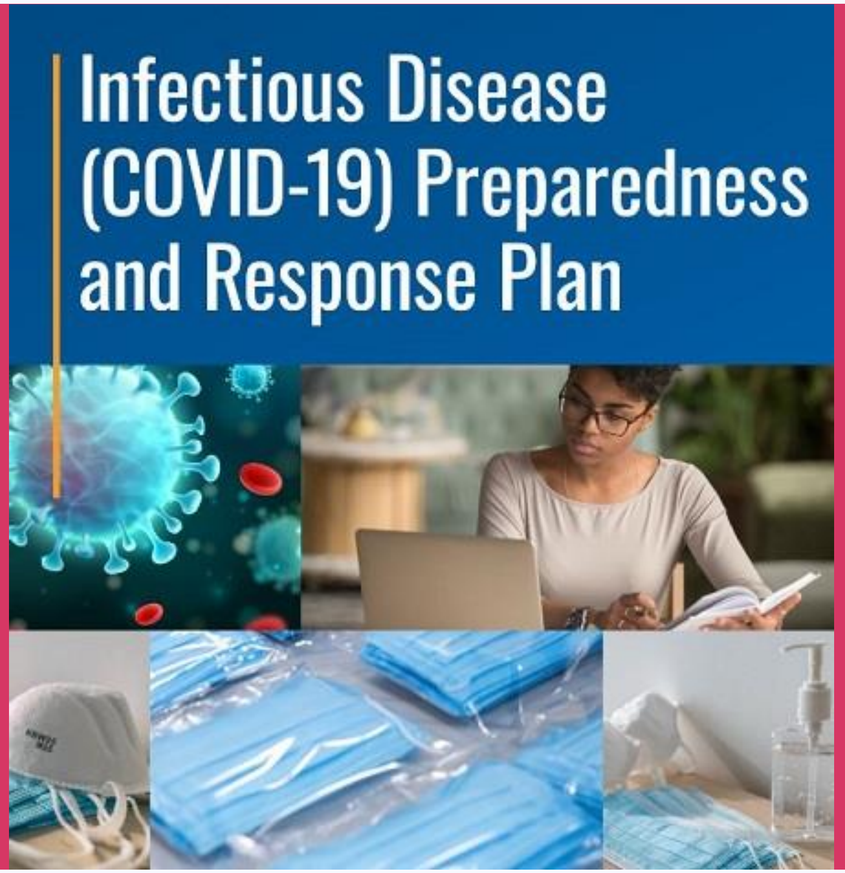
ONLINE SHOPPING

WHAT WE LEARNED

1. VIRTUAL COLLABORATION IS POSSIBLE
2. CLOUD TECHNOLOGIES COST LESS OVERALL
3. WORK IS WHAT WE DO - NOT WHERE WE GO
4. PEOPLE CAN ADJUST TO CHANGE FASTER THAN WE THOUGHT
5. FIXED OFFICE HOURS ARE NOT IMPORTANT FOR PRODUCTIVITY

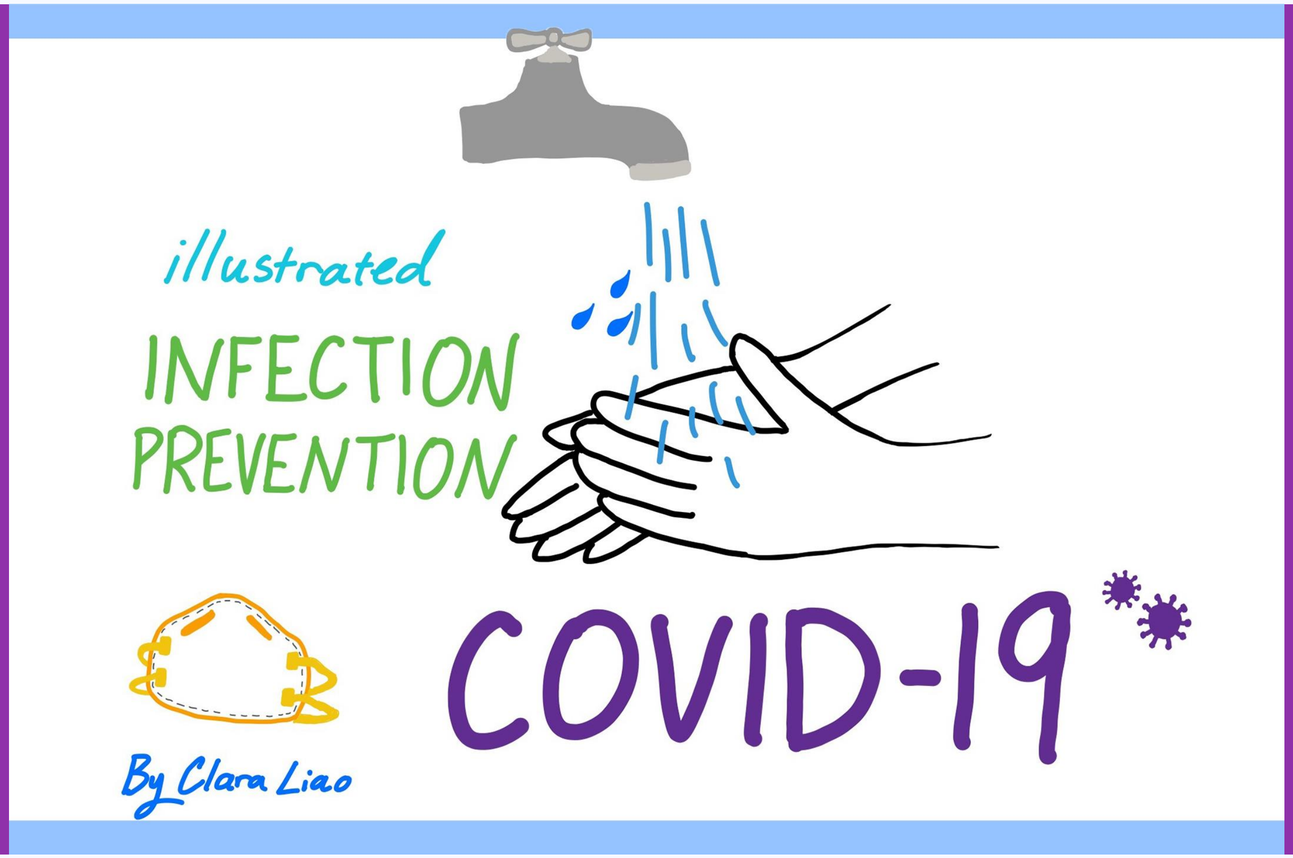
PREPARE YOUR BUSINESS

DEVELOP AN INFECTIOUS DISEASE PREPAREDNESS AND RESPONSE PLAN



PREPARE YOUR BUSINESS

PREPARE TO IMPLEMENT BASIC INFECTION PREVENTION MEASURES



PREPARE YOUR BUSINESS

IMPLEMENT WORKPLACE CONTROLS

PREPARE YOUR BUSINESS

LEARN ABOUT NEW LAWS SUCH AS THE FAMILY- FIRST CORONAVIRUS RESPONSE ACT

PREPARE YOUR BUSINESS

REVIEW & UPDATE YOUR INSURANCE POLICIES

PREPARE YOUR BUSINESS

TALK TO YOUR CLIENTS

PREPARE YOUR BUSINESS

FORMALIZE A WORK-FROM-HOME PLAN

PREPARE YOUR BUSINESS

REVISIT YOUR BUSINESS PLAN

PREPARE YOUR BUSINESS

RE-SKILL YOUR STAFF

PREPARE YOUR BUSINESS

GO TOUCH-LESS ON EVERYTHING

POLL QUESTION #3

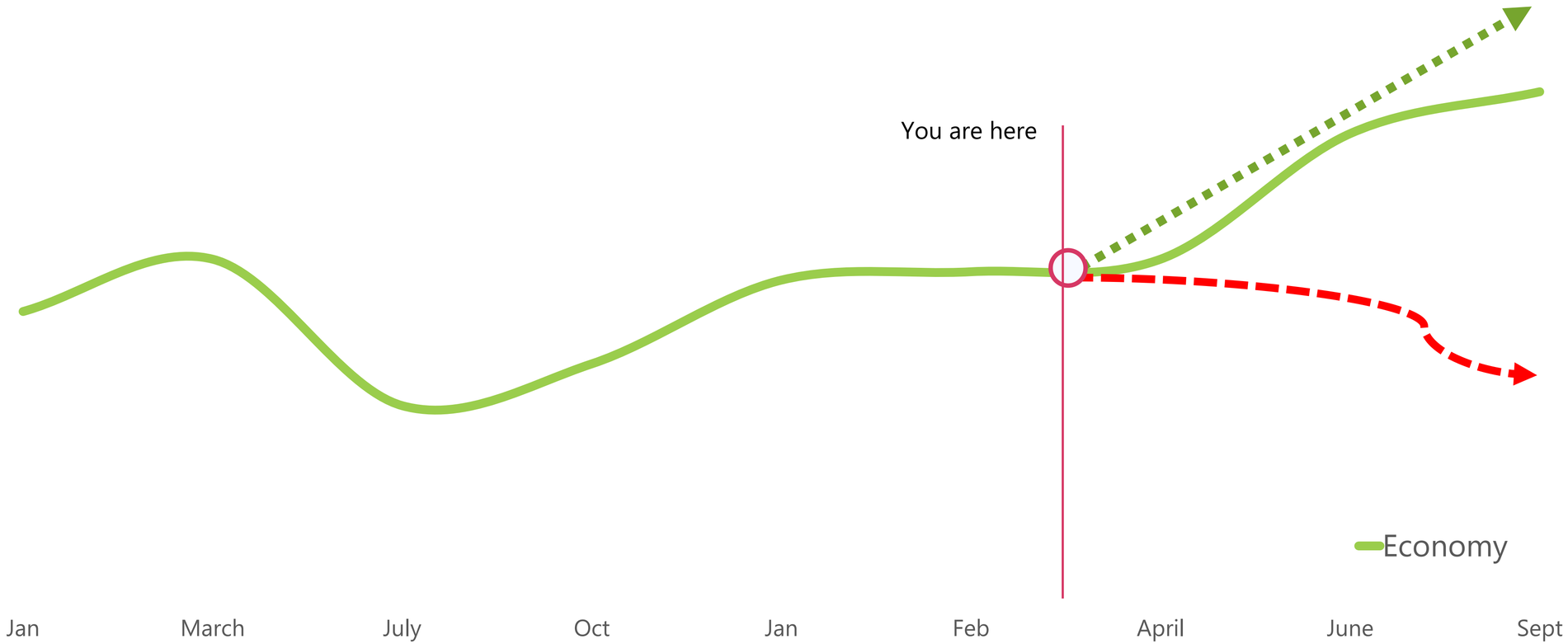
If you are not yet a user of BQE CORE, would you like to learn more?(choose one)

- Yes, I’d like to do a Free Trial of BQE CORE
- Yes, I'd like to schedule a Live Demo
- Yes, I'd like to talk to a Product Specialist
- Not at this time

NEW OPPORTUNITIES

1. DEVELOP AREAS OF YOUR BUSINESS THAT ARE LIKELY TO THRIVE
2. REMOTE HIRING ALLOWS FOR A BIGGER TALENT POOL
3. CLOUD SOFTWARE ADDS VELOCITY TO YOUR GROWTH
4. GOVERNMENTS WILL INCREASE INFRASTRUCTURE SPENDING. ARE YOU READY?

YOU AND THE ECONOMY



5 TECHNOLOGIES YOU MUST ADOPT NOW

CLOUD STORAGE	OneDrive	Google Drive	Dropbox
BUSINESS TOOLS	Office 365	G Suite	
COLLABORATION	zoom	Google Meet	Microsoft Teams
BILLING & ACCOUNTING	BQECORE	intuit quickbooks	xero
HARDWARE	Microsoft Surface Pro	MacBook Pro	

BEST PRACTICES FOR A DISTRIBUTED WORKFORCE

1. TAKE ADVANTAGE OF THE NEW MEDIUM, SCREEN SHARE
2. INVEST IN EQUIPMENT, MICROPHONE, DUAL MONITORS, LIGHTING, GREEN SCREEN
3. TAP ON GLOBAL TALENT, 24 HOUR CYCLE
4. MEASURE OUTPUT NOT INPUT
5. ASSUME POSITIVE INTENTION AND USE EXTRA FLUFFY LANGUAGE
6. MATT MULLENWEG, CEO AUTOMATTIC, 1,172 DISTRIBUTED EMPLOYEES IN 75 COUNTRIES

Q+A

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